



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	S.D.S(A) College of Arts & Applied Sciences
• Name of the Head of the institution	Dr.G.Prasanna Lakshmi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9440282067
• Alternate phone No.	7021997415
• Mobile No. (Principal)	9440282067
• Registered e-mail ID (Principal)	sdscollege75@gmail.com
• Address	SHREERAMNAGAR,GARIVIDI, Vizianagaram District
• City/Town	GARIVIDI
• State/UT	ANDHRA PRADESH
• Pin Code	535101
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	04/06/1987
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Self-financing				
• Name of the IQAC Co-ordinator/Director	Dr.G.Prasanna Lakshmi				
• Phone No.	9440282067				
• Mobile No:	9440282067				
• IQAC e-mail ID	sdsprincipal@yahoo.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://sdscollege.shreeramvidyapeeth.in/aqar/				
4.Was the Academic Calendar prepared for that year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:	https://sdscollege.shreeramvidyapeeth.in/aqar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.7	2007	31/03/2007	31/03/2012
Cycle 2	B	2.22	2017	02/05/2017	02/05/2022
6.Date of Establishment of IQAC			23/08/2014		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	Nil	00	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File				
9.No. of IQAC meetings held during the year	1				

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Feb 6, 2021 Final year MGC students along with Faculties Dr. P. Bala Bharathi and P. Eswar Rao went Industrial Visit to Facor Alloys pvt ltd. 2. March 26, 2021 : Motivational Lecture organized. Speaker: Sri. Jaya Simha Organiser: T. Kamalakar , Secretary & Correspondent. 3. February 27, 2021: National Science Day event conducted by Principal and IQAC Coordinator in Mega Class Room. 4. Nov 11, 2021: SDS Final Year Students got PG CET Examination Ranks. 5. NCC Activities: Plantation. Vaccination Mela 6. November 28th & 29th 2021: Lion Quest Skill for Adolescence workshop conducted. Trainer: Smt. Rama Ravi. 7. August 15: NCC Parade to honour Secretary & Correspondent. September 2021: Fit India 2K Run for students conducted.</p>		
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		
Plan of Action	Achievements/Outcomes	
Nil (Due to Covid Institutions functioned online)	MGM (Faculty and Students) Industry Visit happened.	
13. Was the AQAR placed before the statutory body?	No	
<ul style="list-style-type: none"> Name of the statutory body 		

Name of the statutory body	Date of meeting(s)
Nil	Nil

14. Was the institutional data submitted to AISHE ?	Yes
--	------------

- Year

Year	Date of Submission
2020-21	02/02/2022

Extended Profile

1. Programme

1.1	3
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1	313
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	View File

2.2	201
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	201
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1 Number of courses in all programmes during the year:	8
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	19
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	52
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	365
4.2 Total number of Classrooms and Seminar halls	18 1
4.3 Total number of computers on campus for academic purposes	30
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	9,31,133
Part B	
CURRICULAR ASPECTS	

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

All the courses in any programme of study offered by SDS (Autonomous) are developed having relevance to local, national and global developmental needs. Every department of study which offers any programme has a Board of Studies (BoS) comprising the faculty and external subject experts who after deliberations approve the syllabus of any course. Every programme presents programme outcomes, programme specific outcomes, and carries course outcomes of each course. Additionally, each course/subject of any given programme carries course objectives that unfolds the learning outcome for that course.

The local needs in case of SDS can be understood at two levels: 1) geographical, for example, city/town surrounding, and 2) language (Local Telugu).

The Board of Studies of each department oversees the relevancy and requirements of any course in the programmes that the department offers. As BoS is conducted compulsorily every year, it revises courses if any needs revision considering the academic trends and market or industry requirements. Though minor revision is a continuous practice, major revision is done mostly after the completion of the duration of a programme.

The programme outcomes for any level of programme carry components from contribution to the existing body of knowledge to the acquisition of general graduate skills and also for UG programmes, the programme outcomes can be understanding the course/subject concepts, learning effective communication skills both in English and Telugu (BA & B.com Telugu Medium only), and preparation for higher studies.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	No Additional Information.

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

8

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

8

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

8

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

4

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Additional information about " Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum" Faculty create awareness in students about various cross cutting issues through curriculum.

For example:

1. "Environment Study", to make students aware about the basic concepts of environment.
2. "Communication skill", to teach the importance of Life Skills and Ethics, etc.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

4

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

381

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

0

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	No File Uploaded
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

E. None of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	E. Feedback not collected						
<table border="1"> <thead> <tr> <th data-bbox="76 273 549 340">File Description</th> <th data-bbox="555 273 1474 340">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 349 549 448">Provide URL for stakeholders' feedback report</td> <td data-bbox="555 349 1474 448" style="text-align: center;">nil</td> </tr> <tr> <td data-bbox="76 456 549 515">Any additional information</td> <td data-bbox="555 456 1474 515" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Provide URL for stakeholders' feedback report	nil	Any additional information	No File Uploaded	
File Description	Documents						
Provide URL for stakeholders' feedback report	nil						
Any additional information	No File Uploaded						
TEACHING-LEARNING AND EVALUATION							
2.1 - Student Enrollment and Profile							
2.1.1 - Enrolment of Students							
2.1.1.1 - Number of students admitted (year-wise) during the year							
921							
<table border="1"> <thead> <tr> <th data-bbox="76 882 549 949">File Description</th> <th data-bbox="555 882 1474 949">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 958 549 1016">Any additional information</td> <td data-bbox="555 958 1474 1016" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="76 1025 549 1124">Institutional data in prescribed format</td> <td data-bbox="555 1025 1474 1124" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Institutional data in prescribed format	View File	
File Description	Documents						
Any additional information	View File						
Institutional data in prescribed format	View File						
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)							
298							
<table border="1"> <thead> <tr> <th data-bbox="76 1308 549 1375">File Description</th> <th data-bbox="555 1308 1474 1375">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1384 549 1442">Any additional information</td> <td data-bbox="555 1384 1474 1442" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="76 1451 549 1550">Number of seats filled against seats reserved (Data Template)</td> <td data-bbox="555 1451 1474 1550" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Number of seats filled against seats reserved (Data Template)	View File	
File Description	Documents						
Any additional information	View File						
Number of seats filled against seats reserved (Data Template)	View File						
2.2 - Catering to Student Diversity							
2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.							
<p>Student representation is diverse not just in terms of regional and linguistic aspects but also their level and pace of comprehensibility. Since it would be inappropriate to divide a class into groups based on students' level of comprehension, classroom observation, interaction, continuous and periodic assessment are used as a measuring system to assess learning levels of the students.</p>							

SDS(A) College and the departments draw up the schedule for organising remedial classes for slow learners. This exercise is done in a discreet manner and slow learners are encouraged and prodded to recognize their shortcomings and register on their own without compulsion. Teachers are able to give one to one attention in remedial classes and focus on individual problems in a better manner when compared to a regular classroom in which the advanced learners' participation may inhibit the others from voicing their problems.

Due to covid-19 remedial classes not happened. Otherwise It is a continuous process in SDS(A) college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
06/08/2021	921	21

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Due to covid online classes conducted during 2020-21.

It is a standard procedure in SDS(A) college to incorporate teaching methodologie swhich focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence and encouraging independence. Since students vary in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual students and expect a uniform learning outcome from them all in a teacher centric class. The teacher

facilitates learning by allowing each individual student to comprehend at their personal level. by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

Internal assessments are so planned so as to encourage students to work independently. Written Assignments are required to be submitted by students and these need to be done individually by researching on the given topic so as to enhance confidence, develop writing skills.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers use ICT enabled tools for effective teaching-learning process.

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute.

ICT Tools:

1. Projectors-2
2. Desktops - Arranged at Computer Lab
3. Printers- They are installed at Labs, Office rooms, Admin offices, Library, Examination section and Principal room.
4. Scanners- Multi functionprinters are available at all prominent places.
5. Seminar Rooms- One seminar hall is well equipped with all digital facilities.

B. Industry Connect- Seminar and Conferenceroom are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	www.facoreducation.in
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Preparation and adherence to Academic Calendar and Teaching plans by the institution.

Response:- Preparation and Adherence of Academic Calendar:

The institution prepares the academic calendar every year in advance. The coverage of academic calendar covers the list of examination dates, seminars, conferences, guest lectures, workshops and industrial visits, holidays, vacation dates, festivals, etc. Academic calendar provides the total effective working days available in a given semester. Then the senior colleagues prepare the time table by correlating the working days available and coverage of curriculum of the subjects. Thus the academic calendar monitors the effective delivery of the program with academic and business inputs.

Preparation and Adherence of Teaching Plan:

The concern faculties prepare teaching plan for their respective subjects of 24hours or 18 hours , depending on Even and Odd Semester patterns. These 24hours/ 18 hours are distributed among class room teaching, case studies, role plays, workshops and lab sessions as per the subject requirements. These plans are made in advance and serves as guide for conducting sessions. The HOI and HODs check the progress of each course and ensures timely and effective completion of course in the specified time frame with perfect blend of practical and theoretical inputs.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full-time teachers against sanctioned posts during the year**

19

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

1

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	No File Uploaded
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

30

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

21

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

IT integration and reforms in the examination procedures and processes (continuous internal assessment and end-semester assessment) have brought in considerable improvement in examination

management system of the institution SDS(A) is a completely ICT enabled college and everything related to the examination system are run through ICT. The IT integrations has modernized the entire examination process and has speeded up the functioning mechanism, while making the whole process more transparent.

Apart from End Semester Examinations (ESE), students are evaluated through Continuous Assessments (CA) by individual departments. Continuous assessments are conducted in every courses of a particular Degree program by departmental faculties. Through this process, teachers can identify slow learners among the students and therefore they can improve or change their teaching methods to enrich students with more information. Hence, Continuous Assessments (CA) process in the form of internal theory examinations, seminars, viva-voce etc. help students to improve their performance and provide enough scope to the teachers to monitor the progress of students on a regular basis.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	www.facoreducation.in

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme outcomes, Programme specific outcomes and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students. Response: The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

? Hard Copy of syllabus and Learning Outcomes are available in the departments for ready reference to the teachers and students. ? The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting. ? The students are also made aware of the same through Tutorial meetings. ? Workshops have also been conducted for developing the Programmes, Educational Objectives and Learning outcomes at college level.

The institution is running Under Graduate (B.A, B.sc, B. com) since

1975.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	not available,due to online-classes.

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Attainment of programme outcomes and course outcomes are evaluated by the institution.

1. At the beginning of every semester/year, the subject teacher conveys Course Objectives (CO) at the introductory part of respective subjects.

2. The copies of the syllabus are kept in the department. It is distributed beginning the semester /year, and/or write among students. However, the student can download the syllabus from the website of www.facoreducation.in

A link of www.facoreducation.in is given to download the syllabus and other respective information in the college website. 4. Further, the faculty of every subject explains the course objectives, evaluation pattern, marking scheme etc. to the students. It is also given in the syllabus of each subject. 5. Following are the evaluation process of PO, PSO and CO.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	not uploaded due to on-line classes.

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by

Institution	
144	
File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	nil
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink	
Due to COVID all the institutes had to conduct online teaching. Majority of the students have given positive feedback about online teaching and the efforts taken by the teachers to conduct these class	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Promotion of Research and Facilities	
3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented	
Promotion of Research and Facilities	
<p>The institute provides all necessary infrastructural facilities and a conducive environment to promote research activity in the campus. Due to limited resources, the institute may not be able to fund all the research activities taken up by the faculty and students. Faculty are encouraged to apply for various funding agencies and pursue their research. So far such activities not happened.</p>	

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

nil

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

0

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	No File Uploaded

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

[nil](#)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

0

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	No File Uploaded
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0

File Description	Documents
List of research papers by title, author, department, and year of publication	No File Uploaded
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

nil

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Due to covid no Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

10

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

333

File Description	Documents
Reports of the events	No File Uploaded
Any additional information	No File Uploaded

3.7 - Collaboration**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

0

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international

importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

0

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

SDS (A) college has a well-developed high-tech campus of 46.4 acres, It is equipped with modern facilities and learning resources to achieve academic excellence according to its vision and strategic objectives. The infrastructure facilities and learning resources are categorized as under: (a) Learning Resources include resources and infrastructure required for library, laboratories, computer centre, class room teaching, events, meetings and conferences. (b) canteens, convocation hall, seminar halls, seminar hall complex, committee rooms, sports grounds. (c) Utilities include safe drinking water, restrooms and power generators. Classes are scheduled for optimal utilization of the available physical infrastructure. Sophisticated equipment available in the laboratories is not redundantly duplicated and availability is ensured by judicious time-sharing.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for assessment of students. It has adequate facilities for sports, games and cultural activities. The total area of sports and games such as, Athletics, Cricket, Football, Volleyball, Basketball and Kho-kho. Another field provides Lawn Tennis courts. Indoor and outdoor badminton courts and gymnasium are available. All faculties have well-equipped assembly halls for organizing annual functions and cultural events. Major cultural events are organized at the majestic seminar hall .

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	www.facoreducation.in

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

16 and 1 seminar hall

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

nil

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college has central library building. Library has a huge collection of Text books, Reference books and others books with foreign, peer-reviewed journals and bound volumes of journals. The reading room is well furnished to accommodate 50 students at a time and provides conducive environment for study. A visitor record is maintained for students and faculty members, New Arrivals of books and journals are displayed on rack. The library has under closed circuit television (CCTV) surveillance Cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

D. Any 1 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**4.2.4.1 - Number of teachers and students using the library per day during the year**

0

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
20	20

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

B. 35 Mbps - 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	D. Any one of the above
--	--------------------------------

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

nil

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The College has a well-defined policy and system in place for the maintenance and utilization of all its physical and academic facilities.

Classroom management:

Classroom being the most primary and important work space, it is managed with proper systems and procedures as recommended by the Management and the University. It is followed keeping in mind the modern teaching learning environment. The classrooms are well equipped with all modern technology and other technologies for better and effective teaching. CCTVs installed in each classroom to

make sure of the safety and the security of all students, teachers and equipment.

Laboratory

As the College has seven Science departments, the Laboratory policy forms the core in the working of the institution. While the Laboratory has several instruments and equipment, the same is maintained through AMCs.

1. Locations of laboratory safety showers, and fire extinguishers help to assure protective measures to minimize the casualties.

Computers

Annual maintenance contracts for computers, copier machines, software, CCTV, Fire extinguisher, garden, security are in place. Policy is developed to maintain a balanced student and computer ratio, so that all students will be benefited for academic purposes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

576

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

nil

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

E. None of the above

File Description	Documents
Link to Institutional website	nil
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

20

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

8

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students have active representation on academic and administrative bodies and committees of the Institute.

5. Class Representatives Committee :-

Name and Role

Designation

Co-ordinator : Smt.M.T.D.Bhavani

Lecturer in Chemistry

Member :

1. Sri P.Yogeswara Rao

Lecturer in Geology

Students :

1. Mr.K.Kamalakar

II B.Sc.(MGM)

2. Ms.D.Gowthami

II B.Sc.(GPC)

3. Ms.A.Meghana

I B.Com.

4. Mr.M.Abhishek

I B.Sc.(MGC)

Regular Activities to be practiced :

1. Appoint Class Representatives.
2. Coordination with Disciplinary Committee.
3. Follow tidiness.
4. Award Best Class Representatives.
5. Check Uniform and ID Cards.

6. Students Attendance Report.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.facoreducation.in

5.3.3 - Number of sports and cultural events / competitions organised by the institution

2

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

1. MGC/MGM Students are gave for Gold medal fund purpose 1,00,000/- as on 14.12.2020
2. B.com Students are gifted an RD Water plant, it is opened on 30.12.2020

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	www.facoreducation.in

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution	
<p>The college follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college. Our vision and the mission are as follows:</p> <p>VISION & MISSION</p> <p>VISION</p> <ol style="list-style-type: none"> 1. Facorand Facor Education groupis about building, transforming and giving back. Every act of ours is centered about building something new or bettering something that already exists. We think beyond just business or our customers. 2. We strive to positively impact the lives of our business associates, our customers, our employees, the communities that we serve and the nations that we operate in. <p>MISSION</p> <p>To Provide Excellent Academic,Physical ,Administrative , Infrastructure and Modern Ambience.</p> <p>To Promote Quality and Excellence in Teaching, Learning and Research</p> <p>To Cultivate Critical Thinking that can Spark Creativity and Innovation.</p>	

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	www.facoreducation.in

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

6.1.2: The effective leadership is visible in various institutional practices such as decentralization and participative management. The College promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. CDC discusses matters related to teaching and administrative staff and decisions are taken at these levels are implemented e.g. the planning of Multidisciplinary International Conference and its implementation. Believing in democratic values, the institution has decentralized and participative management.

Objectives: To bring together contributions from all traditional and non-traditional fields of humanities, social science, commerce, science and technology.

- To advance human self-understanding and communication.
- To Foster multicultural and international conversation concerning the human issues. Strategy: Since it was a gigantic activity including disciplinary, multidisciplinary and post disciplinary fraternity, following strategy was unanimously decided. Approval from Parent Body: Normally all the major decisions are taken by the parent body i.e. Facor Education. Group.

The Principal formally put this proposal in the monthly meeting of the executive council which was readily sanctioned.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	www.facoreducation.in

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

6.2.1 The institutional Strategic plan is effectively deployed.

Response:

SDS(A) college prepares strategic plan taking into consideration the vision mission and objectives of the Facor Education group . Though there is a perspective plan of five years ,annual action plan and budgets are prepared to implement this plans is developed at 3 levels namely

1) Departmental council 2) University level 3) IQAC level

The final approval of the plan is given by the executive council of the SDS(A) College , while preparing strategic plan following elements are considered.

1) Academic administration

2) Teaching and learning process

3) Staff resources

4) Industry interface and placement

5) Infrastructure resources

6) Research and innovation

7) Entrepreneurship

8) Skill development

9) Safety and Security of women

10) Student support activities .

Entrepreneurship development cell is actively working for creating awareness about entrepreneurship among degree students of affiliated colleges and to promote women empowerment women cell is operational. NSS ,Youth Red cross, sports committee encourage the students leadership, qualities, health awareness, team spirit by organizing various events.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	www.facoreducation.in
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

ADMINISTRATIVE SETUP: With the hands-on experience of the management, the Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. A hierarchical setup is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage. SDS(A) college has been established in 1975. It has a Governing body to monitor and achieving the vision and mission of the institution. It has an effective organizational structure which monitors and improves the institution. The organizational structure of the institution is given below:

File Description	Documents
Paste link to Organogram on the institution webpage	www.facoreducation.in
Upload any additional information	View File
Paste link for additional Information	www.facoreducation.in

6.2.3 - Implementation of e-governance in

D. Any one of the above

**areas of operation: Administration Finance
and Accounts Student Admission and Support
Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	No File Uploaded
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

SDS(A) has effective welfare measures in place for its teaching and non-teaching staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.facoreducation.in

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

2

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	No File Uploaded
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Institution conducts internal and external financial audits regularly

Response: The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted half yearly by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the management of the institution through principal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.facoreducation.in

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. Institute has designed some specific rules for the fund usage and resource utilization.

Mobilization of Funds, the student Tuition fee is the major source of income for the institute.

. ? Alumni contribute to the institute by raising funds to purchase items like water coolers, wall clocks, etc

? A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses ? The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc.

? The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc. ? The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	www.facoreducation.in

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC

(Internal Quality Assurance Cell)

THE WORK OF THE IQAC IS THE FIRST STEP TOWARDS INTERNALIZATION AND INSTITUTIONALIZATION OF QUALITY ENHANCEMENT INITIATIVES.

One of the transpire provocation faced by any higher educational institution is the development, application and maintenance of quality benchmarks in all its key performance areas. To maintain the process of quality sustenance and enhancement, the Internal Quality Assurance Cell (IQAC) has been established in the College. The IQAC in the college came into existence in 2019. The IQAC works for ensuring continuous improvement in the entire operations of the institution, and assuring all the stakeholders (i.e. students, parents, teachers, staff, funding agencies and society in general) connected with higher education. IQAC is utilized to generate good academic ideas and practices.

Objective: The primary aim of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. It aims at fulfillment of the mission and the vision of the university in the light of its quality policy.

SDS college was accredited with B++ grade.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.facoreducation.in

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC being the central body within the college monitors and review the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced. The improvements based on feedback implemented are:

A) IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes:

The standard methods of teaching, learning, and evaluation which are proven over the years are being followed. Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ FDP's/ Hands-on-series and many more.

Preparation of lesson plan for each Semester: The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester. Enriching the curriculum with guest lectures, industrial visits, and Internships Daily lecture Record:

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other

C. Any 2 of the above

quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	www.facoreducation.in
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the institution for the promotion of gender equity during the last five years:

? Separate NSS unit is started exclusively to encourage the girl students and the unit is successfully conducting various activities to serve the society.

? The health centre is provided on the campus with a qualified physician with a separate medical room.

? The institute has a policy of appreciating faculty without gender bias. Women faculty are nominated, based on their ability, as heads of the departments and conveners of various committees and discharging their duties efficiently.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	www.facoreducation.in

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	E. None of the above
File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)	
Nil	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles	B. Any 3 of the above

2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile

D. Any 1of the above

path lights, display boards and signposts
Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc.
Provision for enquiry and information:
Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy and setting communal harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

India, as a country, includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex. SDS(A) College sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing

an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people.

Due to Covid-19 no activities happened during the year.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Due to Covid-19 no activities happened during the year.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

www.facoreducation.in

<http://www.facoreducation.in>

File Description	Documents
Best practices in the Institutional website	http://www.facoreducation.in
Any other relevant information	nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

*The welfare projects initiated by FACOR such as Lions Club of Shreeramnagar, Woman & Child Welfare Center, OEU Lions Eye Hospital, and SDS Degree College etc received awards at various levels in the state for the services rendered.

Gearing up in full swing in its business expansions, FACOR is continuing with its commitment to development of society all over.

WOMEN EMPOWERMENT

Over the years, the Centre known for welfare schemes, to house an entire range under one roof, has progressed to be one of the very few voluntary Organizations in the country,

During the visit of the Mother Theresa to Visakhapatnam, she had an opportunity to interact with her and Mother has blessed and appreciated the initiatives taken by the Centre.

Special trainings in teaching to the handicapped kids, Vocational trainings, financial assistance to the needy and handicapped helped in improving education and standard of living of many people in remote village-Garividi and surrounding Districts Visakhapatnam, Srikakulam and neighbouring State Odisha.

Govt. of India has recognised the services and granted stipends and other benefits to beneficiaries. 45% of the physically challenged students were successfully placed in Govt. Jobs, 30% in Private jobs and the remaining were in self help schemes.

File Description	Documents
Appropriate link in the institutional website	http://facorfoundation.in/woman.php
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

7.3.2 Action Plan for Next Academic Year (2021 - 2022)

1. To recruit and retain well qualified motivated faculty.
2. To provide amenities and sports facilities in harmony with nature.
3. To provide holistic value based education and inculcate entrepreneurial abilities in students to face the challenges of corporate world.
4. To arrange career guidance programmes.
5. To obtain better NIRF Ranking