



Shri Durgaprasad Saraf College of Arts & Applied Sciences
SHREERAMNAGAR - 535 101 Dist.Vizianagaram, A.P.

**(Govt.Aided & Autonomous Institution affiliated to Andhra
University, Visakhapatnam)
Accredited by NAAC with B grade**

Capt.K.CH.MOULI PATNAIK,
M.Com., PGDIRPM & LW, PGDCA,
PRINCIPAL I/c

T.KAMALAKARA RAO,
B.Com., B.L., PGDIRPM & LW,
SECRETARY & CORRESPONDENT

Ref:- SDS:BOS:

Date:- 20.08.2021

To

The Dean,
College Development Council,
Andhra University,
VISAKHAPATNAM.

Sir,

Sub:- Nomination of Members on Boards of Studies - Request - Reg.

Ref:- 1. Your Lr.No.C-II (Supdt)/SDS/ BOS/2015 dt.dt.13.02.2015.

2. UGC Lr.No. F.3-3/2021(Autonomy/UGC-SERO) dt.13.08.2021.

As the term of the incumbent members nominated by the University on various Boards of Studies of our college has been expired in the year 2017 itself. The UGC authorities are insisting us to send nominees suggested by your good office.

Boards of Studies of our college in the light of the new guidelines issued by the UGC (copy of the same is enclosed for your ready reference).

We once again request you to kindly nominate members for the following subjects at an early date and oblige.

Thanking you,

Yours faithfully,

PRINCIPAL I/c.

- | | |
|----------------------|--|
| 1. English | 10. Applied Chemistry |
| 2. Telugu | 11. Geology |
| 3. History | 12. Mineral Beneficiation |
| 4. Economics | 13. Materials Handling |
| 5. Political Science | 14. Life Skills (HVPE) (Any Dept.) |
| 6. Commerce | 15. Skill Development Course-I (Tourism Guidance)
(History) |
| 7. Mathematics | 16. SKDC-I (Insurance Promotion) (Commerce) |
| 8. Physics | 17. SKDC-I (Electrical Appliance) (Physics) |
| 9. Chemistry | |

(Contd..2..)

18. LS-II (Indian Culture and Science) (History)
19. SKDC-II (Social Work Methods) (Political Science)
20. SKDC-III (Survey and Reporting) (History/Economics)
21. SKDC-II (Agricultural Marketing) (Commerce)
22. SKDC-III (Logistics and Supply Chain) (Commerce)
23. SKDC-II (Solar Energy) (Physics)
24. SKDC-III (Food Adultration) (Chemistry)
25. LS-III (Analytical Skills) (Mathematics)
26. LS-IV (Environmental Education) (Any Dept.)
27. SKDC-IV (Financial Markets) (Economics, English/Telugu)
28. SKDC-IV (Online Business) (Commerce)
29. SKDC-IV (Environment Audit) (Chemistry)

Encl: As above.

Copy to the The Joint Secretary, University Grants Commission, South Eastern Regional Office, APSFC Building, Abids, Chirag Ali Lane, HYDERABAD-500 001

Phone No.08952-282067, 9440282067

e-mail : sdsprincipal@yahoo.com
www.sdscollge.info



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SECRETARY & CORRESPONDENT

Ref:- SDS:AC:

Date:- 20.08.2021

To
The Dean,
College Development Council,
Andhra Univesity,
VISAKHAPATNAM.

Sir,

Sub:- Nomination of Members on Academic Council - Request - Reg.
Ref:- 1. Lr.No.C-II (CDC)/Academic Council/2015-16 dt.09.02.2016
2. UGC No. F.3-3/2021(Autonomy/UGC-SERO) dt.13.08.2021

As the term of incumbent members nominated by the University on the Academic Council of our college has been expired in the year 2017 itself. The UGC authorities are insisting us to send nominees suggested by your good office.

we request you to kindly nominate 3 members on the Academic Council of our college in the light of the new guidelines issued by the UGC (copy of the same is enclosed for your ready reference).

We once again request you to kindly nominate members at an early date and oblige.

Thanking you,

Yours faithfully,

Encl: As above.

Copy to the The Joint Secretary, University Grants Commission,
South Eastern Regional Office, APSFC Building, Abids,
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SECRETARY & CORRESPONDENT

Ref:- SDS:GB:

Date:- 20.08.2021

To
The Commissioner of Collegiate Education,
Govt.of Andhra Pradesh,
D.No.8-29/9, A.N.R.Towers,
Opp.Road to Toyota Show Room,
Prasadampadu, Jammichettu Road,
Vijayawada Rural - 521 108.

Sir,

Sub:- Private Aided Autonomous Colleges - Nomination of Government Nominee
on Governing Body - Request - Reg.

Ref:- 1. Your Proc.Rc.No.04/Govt.Nominee to GB/Aided/AC-4/2014-01
dt.28.07.2014

2. UGC Lr.No. F.3-3/2021(Autonomy/UGC-SERO) dt.13.08.2021.

We submit that the term of the incumbent member nominated by the Government has been expired on 27.07.2016 vide your letter referred above (copy enclosed). The UGC authorities are insisting us to send nominee suggested by your good office.

We propose to conduct the Governing Body Meeting in the month of October/November,2021. Hence, we request you to kindly nominate the member on the Governing Body of our college in the light of the new guidelines issued by the UGC (copy of the same is enclosed for your ready reference).

Thanking you,

Yours faithfully,

Encl: As above.

Copy to the The Joint Secretary, University Grants Commission,
South Eastern Regional Office, APSFC Building, Abids,
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B.Com., B.L., PGDIRPM & LW,
SECRETARY & CORRESPONDENT

Ref:- SDS:GB:

Date:-

To
Chairman I/c,
BOS in

Sub:- Nomination of 2 Experts in the subject from outside the college
on Board of Studies.

You are requested to recommend names of subject experts to be nominated on the
Board of Studies on behalf of Academic Council. Please communicate 3 names on
or before out of which 2 names will be selected for nomination.

Principal I/c
CHAIRMAN - ACADEMIC COUNCIL.

SDSC:
THE PRINCIPAL,
S.D.S.(A) COLLEGE,
SHREERAMNAGAR.

Sub:- S.D.S.(A) College – Academic Council – RE-NOMINATION of Members by
Governing Body – Regarding.

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With reference to the above subject, the Chairman and the Governing Body is pleased to
nominate the following persons for the Academic Council of S.D.S.(Autonomous) College:

- 1) Sri T.Kamalakara Rao,
Secretary & Correspondent,
S.D.S.(A) College, Shreeramnagar.
- 2) Dr.G.A.Kalyani,
Principal I/c,
M.R.(A) College ,
Vizianagaram.
- 3) Dr.V.Joshua Jaya Prasad,
Principal,
St.Theressa Institute of Engg.&Tech., Garividi.
- 4) Dr.P.Jayalakshmi,
Principal (FAC),
M.R.Degree College,
Fort, Vizianagaram.

Please communicate the same to the individual members and do the needful from your
end.

(T.KAMALAKARA RAO)
SECRETARY & CORRESPONDENT.

Cc to:- The Chairman, Governing Body, SDS (A) College for kind information.

Submitted to the Secretary & Correspondent:-

21.08.2021

As per the UGC guidelines, Board of Studies, Academic Council & Governing Body meetings conducting is mandatory as and when there is change in Syllabus.

As per the UGC Revised Guidelines the expenditure on Governing Body, Board of Studies etc., has been removed vide Lr.No.F.No.30-7/87 (UGC-SERO) dt.February, 2018.

Hence, permission may be accorded to conduct the meetings in the month of September/October, 2021 the notional expenditure will be of **Rs.1,50,000/-** (Rupees One Lakh Fifty Thousand Only) on Board of Studies, Academic Council & Governing Body meetings.

Encl: Xerox Copy of UGC Letter.

Principal I/c.

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PRINCIPAL I/c

T.KAMALAKARA RAO,
B.Com., B.L., PGDIRPM & LW,
SECRETARY & CORRESPONDENT

Ref:- SDS:GB:20-21:L.No.

Date:- 22.02.2021

To
Prof.T.V.Krishna,
Dept.of Geography,
College of Science & Technology,
Andhra University,
Visakhapatnam.

Sir,

Sub:- Nomination of Members on the Academic Council by the Governing Body -
S.D.S.College, Shreeramnagar - Reg.

Ref:- Lr.No.C.II(I)/Nomination/GB Member/2020-21 dt.18.01.2021.

We are happy to inform you that you are nominated as University Nominee on the
Governing Body of our college vide reference cited.

We welcome you and it will be a great pleasure to us to have you on the Governing
Body of our college. We will inform you well in advance as and when we hold
Governing Body Meetings and we request you to make it convenient to attend the
meetings.

Yours faithfully,

PRINCIPAL I/c.

Submitted to the Secretary & Correspondent:-

21.08.2021

Permission may be accorded for sending the letters to the Dean, CDC, AU for University Nominees on the Board of Studies and Academic Council and sending the letter to the Commissioner of Collegiate Education, Govt.of A.P.Vijayawada for Government Nominee.

Principal I/c.

Submitted to the Secretary & Correspondent:-

21.08.2021

As per the UGC Guidelines, permission may be accorded to constitute the following Non-Statutory Committees of the College.

1. Planning & Evaluation Committee
2. Grievance Redressal Committee
3. Examination Committee
4. Admission Committee
5. Library Committee
6. Student Welfare Committee
7. Sexual Harassment Committee
8. Extra-Curricular Activities Committee
9. Academic Audit Committee.

Principal I/c.



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PRINCIPAL I/c

T.KAMALAKARA RAO,
B.Com., B.L., PGDIRPM & LW,
SECRETARY & CORRESPONDENT

Ref:-SDS:UGC:

Date:-21.08.2021

To
The Joint Secretary,
University Grants Commission,
South Eastern Regional Office,
APSFC Building, Abids,
Chirag Ali Lane,
HYDERABAD-500 0001

Sir,

Sub:- Compliance of UGC Guidelines/Regulations, 2018 for Autonomous Colleges -
Reminder for submission of information/ documents - reg.

Ref:- F.3-3/2021(Autonomy/UGC-SERO) dt.13.08.2021.

With reference to the above subject, we would like to submit the following for your kind consideration.

1) We are not in receipt of information regarding documents stated by you in the letter dated 18.03.2021 neither by post nor by e-mail.

However, we request your good office to give time of 2 months for submitting the Statutory Bodies as we have to get nominees on the Bodies from Andhra University.

2) We request your good office to accept documents regarding non-statutory committees within the span of 15 days from the date of this letter.

3) Kindly permit us to update our College Website (i.e., www.sdscollege.info) regarding the information point no.3 to 7 as specified in your letter dated 18.03.2021.

Thanking you,

Yours faithfully,

You are requested to submit Two Subject Experts to the following subjects for Boards of Studies Meetings.

1. English
2. Telugu
3. History
4. Economics
5. Political Science
6. Commerce
7. Mathematics
8. Physics
9. Chemistry
10. Applied Chemistry
11. Geology
12. Mineral Beneficiation
13. Materials Handling
14. Life Skills (HVPE) (Any Dept.)
15. Skill Development Course-I (Tourism Guidane) (History)
16. SKDC-I (Insurance Promotion) (Commerce)
17. SKDC-I (Electrical Appliance) (Physics)
18. LS-II (Indian Culture and Science) (History)
19. SKDC-II (Social Work Methods) (Political Science)
20. SKDC-III (Survey and Reporting) (History/Economics)
21. SKDC-II (Agricultural Marketing) (Commerce)
22. SKDC-III (Logistics and Supply Chain) (Commerce)
23. SKDC-II (Solar Energy) (Physics)
24. SKDC-III (Food Adultration) (Chemistry)
25. LS-III (Analytical Skills) (Mathematics)
26. LS-IV (Environmental Education) (Any Dept.)
27. SKDC-IV (Financial Markets) (Economics, English/Telugu)
28. SKDC-IV (Online Business) (Commerce)
29. SKDC-IV (Environment Audit) (Chemistry)

Principal I/c.

Ref:- SDS:AC:

Date:- 24.08.2021

To
Dr.V.Joshuva Jaya Prasad,
Principal,
St.Theressa Institute of Engg., & Tech.,
Garividi.

Sir,

Sub:- Nomination of Members on the Academic Council by the Governing Body –
S.D.S.College, Shreeramnagar – Request for acceptance.
Ref:- Letter No.SDSC: dated 23.08.2021.

I am happy to inform you that the Chairman of the Governing Body of S.D.S.College of Arts & Applied Sciences, is pleased to nominate you as a member on the Academic Council of the College for a term of 2 years from 23.08.2021.

Your presence will certainly enrich the proceedings of the meeting as well as the environment of the College.

We are going to conduct the Academic Council meeting very soon and we will inform you the date and time as and when the same is fixed. I request you to make it convenient to attend the meeting.

Thanking you,

Yours faithfully,

PRINCIPAL I/c.

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T.KAMALAKARA RAO,
B.Com., B.L., PGDIRPM & LW

Ref:- SDS:FC:

Date:- 24.08.2021

To
Sri J.Satyanarayana,
Lec.in Commerce &
Controller of Exams.,

Sub:- Nomination of Member on the Finance Committee by the Governing Body -
S.D.S.College of Arts & Applied Sciences, Shreeramnagar - Reg.

I am happy to inform you that the Governing Body of S.D.S.College of Arts & Applied Sciences, is pleased to nominate you as a member on the Finance Committee for a term of 2 years from 23.08.2021.

Thanking you,

Yours faithfully,

Principal I/c.

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PRINCIPAL I/c

T.KAMALAKARA RAO,
B.Com., B.L., PGDIRPM & LW,
SECRETARY & CORRESPONDENT

Ref:-SDS:UGC:

Date:-31.08.2021

To
The Joint Secretary,
University Grants Commission,
South Eastern Regional Office,
APSFC Building, Abids,
Chirag Ali Lane,
HYDERABAD-500 0001

Sir,

Sub:- Compliance of UGC Guidelines/Regulations, 2018 for Autonomous Colleges -
Reminder for submission of information/ documents - reg.

Ref:- F.3-3/2021(Autonomy/UGC-SERO) dt.13.08.2021.

With reference to the above subject, we are herewith submitting the Non-Statutory
Committees of our College.

Thanking you,

Yours faithfully,

Principal I/c.